



VILLAGE OF MIDDLEBURGH SHORT-TERM RENTAL PERMIT APPLICATION

Effective February 1, 2024

Property Information	
Tax Map #:	911/Physical Address: Zoning District:
Property Owner Contact Information	
Name:	Phone #:
Address:	Cell #:
Email Address:	
Property Manager/Local Emergency Contact Information	
Name:	Phone:
Address:	Cell #:
Email Address:	
Schoharie County Occupancy Tax Registration – <i>(submit registration certificate with application)</i>	
STR Insurance Policy – <i>(submit declaration page with application)</i>	
Property Plan – <i>(submit with application)</i>	
STR Description of Property – <i>(submit a detailed floor plan with application)</i>	
Refuse Removal Plan	
Individual/Company Responsible for Removal:	
Parking - # of spaces <i>(must be off street)</i> :	
Number of Bedroom/Sleeping Rooms:	
Proposed Number of Occupants <i>(10 maximum)</i> :	
Declaration:	
I/We declare that the statements contained herein are true and I/We have not knowingly or willfully given a false statement or false information or omitted information in connection with this application.	
I/We have read and understand the Village of Middleburgh Short-Term Rental Regulations.	
- Signature of Owner(s): _____	Date: _____
_____	Date: _____
SUBMIT THE APPLICATION FEE WITH THIS FORM. PLEASE MAKE CHECK PAYABLE TO THE VILLAGE OF MIDDLEBURGH.	
\$50.00 Application Fee:	\$ <u>50.00</u>
\$25.00 Fire/Safety Inspection:	\$ <u>25.00</u>
Total Fee:	\$ <u>75.00</u>

For Village Use Only Below

<input type="checkbox"/>	Permit Application Approved - Date: _____
<input type="checkbox"/>	Permit Application Denied - Date: _____
Reason for Denial _____	
Maximum Occupancy Approved: _____	
Code Enforcement Officer Signature: _____ Date: _____	
- Failure to obtain an STR Permit as required by Local Law #1-2024 shall be punishable by a fine of \$250.	
- STR Permits shall have a term of one year from the date of issuance. All permits will be renewed when appropriate inspections are completed with only a \$25.00 Fire/Safety Inspection Fee necessary.	