VILLAGE OF MIDDLEBURGH, NEW YORK

**REQUEST FOR PROPOSALS**

The Village of Middleburgh, in conjunction with the Middleburgh Historical Society, is seeking proposals for an addition to be constructed to the M&S Railroad Depot, located within Nicholas Juried Park, at 144 Wells Avenue. This addition represents the completion of a project twenty years in the making.

The addition, which includes a storage area and handicapped restroom, is to be 16’ x 14’ for a total square footage of 224. Bids should be submitted in consultation with architectural drawings, which are available for review at Village Hall, 309 Main Street, Middleburgh, NY, 12122, Monday-Friday, 9 AM to 3 PM. This project will require electrical work and HVAC installation (*proposals must reflect:* *A. Mini-Split Quote*, *B. Electric Baseboard Quote)*.

Submitted proposals should contain the following information: estimated cost and timeline for addition construction. Additionally, alternate proposals for concrete foundation will be accepted (*piers, elastic/turn down slab with insulation*). To receive more information about the project from a Village official, please contact Village Trustee Robert Tinker by email at trusteetinker@gmail.com or via cell phone at 518-231-0061.

Per Village Resolution 6-2012 (Procurement Policy), Section 4, Clause F, Paragraph 3, all negotiated sales and purchases with potential values that may exceed $5,000 will be advertised twice in a minimum of two periodicals. Responses to these advertised bids must be made in a written format to the Village Clerk, P.O. Box 789, Middleburgh, NY, 12122. Successful bidders will be required to pay prevailing wage rates on this contract if applicable.

Proposals must be received by the Village Clerk, P.O. Box 789, Middleburgh, NY, 12122 by Friday, June 28 by 2:00 PM. The Village Board of Trustees, in consultation with the Middleburgh Historical Society, reserve the right to reject any and all proposals submitted or to accept any proposal which, in the opinion of the Board, will be in the best interest of the Village of Middleburgh. *Disclaimer: while the Village of Middleburgh is providing oversight for this project, the Middleburgh Historical Society is responsible for all costs.*

Village Board of Trustees

Village of Middleburgh